



Arizona State Citizen Corps Council

February 18, 2016

Arizona Department of Homeland Security
1700 West Washington Street, Suite 210
Phoenix, AZ 85007



Governor Douglas A. Ducey

Meeting Minutes

Director Gilbert M. Orrantia

REGULAR BUSINESS

1. CALL TO ORDER

10: 05 AM – Call to order

2. WELCOME AND INTRODUCTIONS

MEMBERS PRESENT:	MEMBERS ABSENT:
Cheryl Bowen Kennedy on behalf of Gilbert Orrantia	Karen Hauca
Antonio Hernandez	Cynthia Dowdall
Cynthia Anderson (Telephonically)	
David Harden	
Paul Schickel (Telephonically)	
John Swenson	
Robert Shogren (Telephonically)	
Steve Rutherford (Telephonically)	
Robert Buscher (Telephonically)	
GUESTS PRESENT:	
Nancy Collins, City of Surprise (Telephonically)	
Melanie Slate, Chandler PD (Telephonically)	
Dave Wessendorf, Santa Cruz Co. MRC (Telephonically)	
Tim Siemsen, Southern AZ MRC (Telephonically)	
AZDOHS STAFF PRESENT:	
Lindsey Forry	

3. APPROVAL OF MINUTES

Action: Motion made by David James Harden. Motion seconded by Cynthia Anderson. The minutes were approved as submitted.

GENERAL BUSINESS

1. STRATEGIC PLAN REPORTS

Goal 1: **Serve** as a State Voice for the Network of Citizen Corps Programs and Local Councils
Liaison Reports (North, South, East, West, Central)
a. *State Citizen Corps Council member update*

South (Cheryl Kennedy): Cynthia Dowdall is working with Casa Grande Fire Department to establish a local Fire Corps.

Northwest Fire District is continuing to develop its Child Watch pool safety program and is continuing to develop and promote its Life Safety Program.

East (Steve Rutherford, Lindsey Forry): Greenlee County continues to utilize General Funds to support First Aid, CPR, and AED training for its community members. Classes are conducted monthly with a certified Red Cross Instructor. Classes consist of approximately 10 individual students per class. In the spring of this year, Greenlee County will be hosting a Public Health Fair Day that will consist of all first responder providing educational materials and job related functions to the community.

Graham County will continue to pursue a grant from United Way to fund the CPR/First Aid courses to residents in Graham County. This funding would assist in providing a total of 6 CPR/First Aid classes to community members. To date, Graham County has trained 232 people with an average of 38 people attending each class.

Gila County Northern CERT has been active in the following areas:

- Four members have attended ICS 300. Four members are scheduled to attend ICS 400 in March.
- Three members attended the EOC Ops Course in Show Low
- Monthly training sessions for Pine-Strawberry CERT
- Assisting Gila County Emergency Management with reforming RACES
- Assisting Gila County Emergency Management with the rollout of the Everbridge Emergency Notification System.
- Staffing community events, standing up ICP, running communications platforms, and completing all associated ICS forms
- Assisting Gila Emergency Management with an open house event at the EOC in Globe for command staff of police, fire and sheriff's offices, city leaders and management.

Central (Cynthia Anderson): The Arizona Central Region Citizen Corps Council was recently dissolved as of November 30, 2015. The ACRCCC was unable to move forward due to a lack of support of proposed projects. A newly formed Maricopa Citizen Corps has filed an application with the Arizona Corporation Commission and is anticipating active status in September 2016. The newly formed entity recently participated in a successful Maricopa Veterans Stand-down event that took place on January 28-29, 2016. In total, 188 volunteers offered their time and service at this event. In addition, 5,000 pounds of pet food and \$2,000 worth of pet supplies were distributed. On February 27, the group will be participating in the National Disaster Drill. On April 16, members will run the Pet Alley at the Phoenix Hopefest.

AZSCCC Member Vacancies/Member Application Update (Antonio Hernandez): Vickie Owen and TD Kennard recently resigned due to job-related commitments. AZSCCC thanks them for their service on the council and looks forward to working with them in any future endeavors. Vacancies on the council now include representation for Neighborhood Watch, Charitable Organization focused on Disaster Readiness, MRC, Elected Official, For-profit business, Local Citizen Corps Council. Any interested parties wishing to apply for these positions may download, complete, and submit an application from the Boards and Commissions website, bc.azgovernor.gov.

Last February, AZSCCC had 8 vacancies. Three have been filled, and have two applications pending. The Governor's Office of Boards and Commissions has received an application for the Elected Official position. An application submitted by AJ Hunter for the MRC position is pending the Governor's approval. Thank you for your efforts in recruiting applicants for council positions.

AZSCCC Event Calendar (Lindsey Forry, Cheryl Kennedy): An event calendar for March-April 2016 is live on the AZDOHS website for AZSCCC. County and local partners are encouraged to send event calendar submissions to lforry@azdohs.gov. The AZDOHS website will be undergoing a change to a different web platform. Visitors to the website are encouraged to provide suggestions and feedback on how to improve it.

Goal 2: **Promote** Citizen Program Participation and Volunteer Activities which strengthen community resiliency

a. *Collaboration with other volunteer groups/programs*

AZSCCC October 2015 In-Person Meeting (Antonio Hernandez): Over 25 guests attended the annual In-person AZSCCC Meeting held in October at the Allen Readiness Center. Presentations included an overview of the Citizen Corps Program, the Resource Typing Matrix, a tutorial on how to use the Medical Reserve Corps contact database, and a tour of the State Emergency Operations Center. Discussion about strategic plans and potential future activities also took place. AZSCCC intends to continue to host an annual in-person meeting.

Arizona Department of Health Services (Antonio Hernandez): Arizona DHS will be participating in the Strategic National Stockpile Program, a two-day, full-scale exercise that addresses ways to effectively provide and maintain emergency health support. Those interested in participating or volunteer as evaluators may contact DHS for more information. The event is scheduled to take place in March 2017.

Goal 3: **Support** the growth and sustainability of the statewide network of Citizen Corps Programs

Citizen Corps Program Directory (Antonio Hernandez): An Excel spreadsheet document has been created that includes contact information for those who are involved in Citizen Corps

Programs. This will be distributed via email or will be accessible on the AZSCCC page of the AZDOHS website in the near future.

FEMA Region IX Update (Cheryl Kennedy): On February 17, 2016, FEMA released information regarding a new award opportunity. The FEMA Individual and Community Preparedness Awards provide a chance to highlight local program achievements. Various award categories exist, such as: Outstanding Citizen Corps Council, Community Preparedness Champions, Awareness to Action, Technological Innovation, Preparing the Whole Community, Outstanding Achievement in Youth Preparedness, Outstanding Inclusive Initiative in Emergency Management, Outstanding Private Sector Initiative, Outstanding Community Emergency Response Team Initiative, Outstanding Citizen Corps Partner Program and America's PrepareAthon! in Action. Interested parties may visit ready.gov/preparedness-awards for more information. The application period extends from February 29, 2016 to March 28, 2016. Activities that occurred through the calendar year of 2015 until March 28, 2016 are eligible for these awards.

America's PrepareAthon! (Cheryl Kennedy): The Spring 2016 calendar of events for America's PrepareAthon! was recently released. The National Day of Action is scheduled for April 30, 2016, and the entire event will run a course of two months. Each week, America's PrepareAthon! will promote awareness of different hazards, such as wildfires, extreme heat, and flooding.

The PrepareAthon! is an opportunity to promote local preparedness events and encourage whole community participation in the development of disaster plans. Links to resources to promote the PrepareAthon! are available through the FEMA website, and include suggestions for communications plans and social media outreach. In addition, the PrepareAthon! website allows participants who register their events to earn points and badges. Registering events online is encouraged, as it informs FEMA and Congress of what preparedness activities take place in Arizona, and may affect how federal dollars may be impacting whole community preparedness.

Arizona Summit on Volunteerism (Robert Shogren): The recent Arizona Summit on Volunteerism drew over 600 guests and provided information and resources to attendees on civic engagement. Guest evaluations of the summit were highly positive. For 2016, another summit is expected to be scheduled in November, tentatively taking place at the Arizona State University West Campus. In addition, those planning the event are expected to develop workshops tailored to Citizen Corps participants. Community participation is encouraged to provide outreach and education about this event. Any questions may be referred to [Robert Shogren](#).

Goal 4: **Strengthen** our internal capacity to support local citizen corps councils
Partner Program Advocate Reports (CERT, VIPS, FC, MRC, USAonWatch)

CERT (John Swenson): Working in Gila County to collaborate with Emergency Management and now have CERT members informed of emergency plans in the area. A tabletop exercise was conducted for flooding incident and included partnering with Red Cross to assist with sheltering and mass care.

Fire Corps (Cheryl Kennedy): The Northwest Fire District is providing assistance to Casa Grande to establish a local Fire Corps program.

MRC (David Wessendorf, Tim Siemsen, Antonio Hernandez):

Santa Cruz County MRC continues to provide CPR/First Aid courses for its members. In collaboration with a local veterinarian, Santa Cruz County is sponsoring a pet first aid clinic for the community.

The MRC of Southern Arizona has been actively providing training to the public regarding Emergency Casualty Care. To date, over 1,000 individuals have completed the training. In November 2015, the MRC of Southern Arizona conducted a second round of its Community Roundtable Power Outage Exercise with a focus on how to attend to citizens that rely on electric-powered, life-sustaining medical equipment and supplies. For planning and strategic development purposes, groups may utilize the [Department of Health and Human Service's emPOWER Map](#) to better anticipate potential access and functional needs populations that may require assistance before, during, or after an emergency. The MRC is also working with a San Francisco-based coordinator to develop a statewide MRC meeting/conference.

Many local-based water drives will begin taking place in March. Volunteer programs are encouraged to cross-collaborate to provide bottled water care and hydration relief to the community. Be sure to reach out to any organizations that are involved in water drives and heat response to plan for the upcoming season.

Goal 5: **Prepare** internal resources and capabilities to support Council Roles and Responsibilities in the State Emergency Response and Recovery Plan

a. *Resource Typing Matrix and Supplemental Document*

Resource Typing Matrix Review Committee (Paul Schickel): A review committee has been making steady progress on its review of the Resource Typing Matrix. Currently, the committee is researching whether or not a federal standard exists for volunteer training focused on the exposure and prevention of blood-borne pathogens and hazardous materials. OSHA representatives were also contacted for insight and recommendations related to this question. Online trainings are available and could potentially serve as requirement for volunteers that may have involvement in incidents that present blood-borne pathogen or hazardous material exposure. The committee is continuing to seek clarification on this matter before finalizing any changes to the Matrix.

2. **Arizona Guide for Citizen Corps**

Presentation: David Harden

Action: Motion to establish a workgroup to develop the Arizona Guide for Citizen Corps was presented to the AZSCCC. Motion made by David James Harden. Motion seconded by Cynthia Anderson. Motion passed.

In addition to federal literature, such as FEMA's *A Whole Community Approach to Emergency Management: Principles, Themes, and Pathways For Action* (FDOC 104-008-1 Dec. 2011), developing a statewide guide on how to implement the Whole Community Approach specific to Arizona could serve as an invaluable means to connect within and around communities for stronger volunteer preparedness, and response programs. Currently, a step-by-step checklist on how to establish strategies to sustain and build Whole Community programs does not exist; however, a workgroup could be developed to construct a guide for use in Arizona. This guide would potentially be organized into several categories for reference and serve as a springboard for county and local partners in bolstering their programs. Such a tool could provide a means to bridge community partners so that programs may also be implemented beyond volunteer and response programs, such as in schools, faith-based groups, and the community at-large. Please contact [David Harden](#) for more information on how to participate in a workgroup for this resource.

3. **2016 MEETING DATES:** April 21, June 16, August 18, October 20

4. **AZDOHS UPDATES/COUNCIL ANNOUNCEMENTS**

AZDOHS Staff

Arizona State Homeland Security Grant Program (Cheryl Kennedy): The application for the State Homeland Security Grant Program is now open for local jurisdictions. The application for FY 2016 grant funding is web-based and available on the [AZDOHS website](#). Application submissions are due no later than March 7, 2016. In addition, the UASI Nonprofit Security Grant Program (UASI NSGP) will be open for FY 2016 in the near future. Registered points of contact will receive info on the grant program for their consideration. UASI NSGP awards are specific to target hardening equipment. Refer to grant program guidance for more information.

5. **CALL TO THE PUBLIC**

Resources to Evaluate Natural Hazards in Arizona (David Harden, Antonio Hernandez): AZSCCC was asked whether resources for conducting Arizona-based flood and natural hazard assessments were available. The Council was informed that flood control districts are able to provide maps and resources that groups can use to determine areas of risk. In addition, FEMA offers web-based flood maps, and the [Department of Health and Human Service's emPOWER Map](#) and [Arizona Natural Hazard Map](#) are available as planning tools.

6. **CALL TO ADJOURN**

Action: Meeting adjourned at 11:16 AM. Motion made by John Swenson. Motion seconded by David Harden.